**Biggar Community Action Group (BCAG) AGM minutes 28th March 2022**

Apologies: Isobel McCreadie, Helen Lambie, Bob Brownlie, Catriona Sumpster, Judy Jordan, Jim Softley

Present: Jerry Sumpster, Jan Currie, Jane Fucella, Lesley Craise, Gil Dunn, Connie Johnstone, Caroline Deerin, Linda Hill, David Wardrop-White

**Chair’s Report**

The Chair, Jerry, welcomed everyone and declared the meeting open. As this was our first AGM there were no previous minutes. Jerry gave a brief overview of BCAG from its inception in March 2020 as a response to Lockdown, its transition to Charitable Status in November 2020, and how it has broadened its activities in response to need as our community navigated its way through the pandemic and lockdowns. He gave thanks to our partners such as local shops and grant funders but acknowledged the real heroes were our fabulous volunteers.

Jerry was proud to state that everything we had set out to do was achieved in full and that our main strength was being able to take action quickly and flexibly when need arose. It quickly became obvious that a lot of the need identified during the pandemic was in fact need that had always been there and so post lockdown we have kept up some core activities such as shopping and prescription delivery, twice-weekly hot meal delivery to the vulnerable elderly, listening ear, afternoon teas to encourage the vulnerable get back out (when funds are available). To those we have added other services to help meet the needs of our community such as a hospital transport programme in partnership with Getting Better Together (Forth). We will continue to develop services where need arises. BCAG is going from strength to strength.

**Treasurer’s Report**

Gil Dunn, our treasurer noted that as accounts for the period up to 31st March 2022 are still in preparation, the accounts presented at this 2022 AGM were in fact for the period June 2020 until March 2021. For that period the total income from grants and donations amounted to £29,263.16 and total expenditure was £13,801.68, leaving a healthy balance of £15,461.48.

It is planned to hold our next AGM in June /July 2023 where we will present full accounts for 2021/22 and 2022/23.

*See appendix 1 & 2 for full report*

**Election of Office Bearers**

Jerry firstly explained about the structure and governance of BCAG. There is a board of trustees who have legal responsibility to ensure good governance of the group and are collectively responsible for the finances of the group. Trustees meet weekly to discuss matters arising and any issues which have risen regarding needs of the community. The trustees are made up of the following:

Chair: Jerry Sumpster

Treasurer: Gil Dunn

Secretary: Jan Currie

Lesley Craise

Jane Fucella

Our Constitution states that at each AGM, all the trustees should retire but should then be eligible for re-election by members of BCAG. All the current trustees have stated that they are happy to stand for re-election.

Jerry asked those attending if anyone would like to put their name forward to become a trustee but there were no takers. In the absence of any comments from the floor, the current trustees were duly re-elected.

**AOCB Questions from the floor**

**Caroline Deerin** asked the trustees how they saw the group developing going forward. In response BCAG re-iterated that they saw themselves as a well-established group who could react quickly and flexibly whenever a need was identified in the Community. BCAG are already working in new partnerships this year such as with Getting Better Together (Forth) and Life Well Lived (Biggar). BCAG has funding available to continue hot meals delivery for the next year and some unrestricted funds available should a need arise. BCAG would very much like to increase their reach on social media and would be happy to hear from anyone with skills in this area who would be prepared to help them

**David Wardrop-White** asked if BCAG would be interested in a project he had worked up involving the return of Hospital supplied walking aids which were sitting in people’s houses, back to the hospitals for re-use. BCAG replied that they would be happy to be involved.

As there were no more questions the Chair thanked everyone for coming and brought the AGM to a close

Appendix 1

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| **Biggar Community Action Group** |
| **Income and Expenditure for the period 22nd June 2020 to 31st March 2021** |
| **INCOME** |  |  | **EXPENDITURE** |  |  |
| Bank at Start |  | **£0.00** | **CHARITABLE WORKS** |  |  |
| **GRANTS** |  |  | Hot Meals | £9,977.00 |  |
| Scot Gov Wellbeing Fund | £5071.00 |  | Christmas Lunch | £400.00 |  |
| Transfer from BCC account | £3,929.16 |  | Afternoon Teas | £269.50 |  |
| CORRA Grant | £1066.00 |  | Digital Inclusion | £44.99 |  |
| Clyde COVID 19 Micro-Grant | £330.00 |  | Disposable Facemasks | £96.96 |  |
| SLC Community COVID Fund | £900.00 |  |  |  | **£10,788.45** |
| Coop Food Fund | £4860.00 |  | **CHARITABLE DONATIONS** |  |  |
| BCC Clyde Micro-Grant (Gritter) | £500.00 |  | Biggar Gala Week | £250.00 |  |
| BCC Glenkerie Micro-Grant (Gritter) | £100.00 |  | Hearts and Voices Project | £964.00 |  |
| CORRA Grant | £2,532.00 |  |  |  | **£1,214.00** |
|  |  | **£19,288.16** | **GIFTS ETC** |  |  |
| **DONATIONS ETC** |  |  | Flowers for bereaved | £26.99 |  |
| Just Giving Crowdfunder | £4,624.145 |  |  |  | **£26.99** |
| General Donations | £5,150.84 |  | **OTHER EXPENDITURE** |  |  |
| Other  | £200.01 |  | General | £989.29 |  |
|  | £9,975.00 |  | Capital Purchases | £782.96 |  |
|  |  |  |  |  | **£1,772.24** |
|  |  |  |  |  |  |
| **TOTAL INCOME** |  | **£29,263.16** | **TOTAL EXPENDITURE** |  | **£13,801.68** |
|  |  |  | **BALANCE @ 31/3/21** |  | **£15,461.48** |

Appendix 2

Restricted Reserves 2020-2021

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| **Source** | **Purpose** | **Amount** |
| CORRA Foundation | Afternoon Teas Project | £796.50 |
| CORRA Foundation | Digital Inclusion Project | £2,532.00 |
| COOP Food Fund | Hot Meals Project | £2,985.50 |
| **TOTAL** |  | **£6,312.00** |

Unrestricted Reserves 2020-2021

|  |  |  |
| --- | --- | --- |
| **Source** | **Purpose** | **Amount** |
| Donations & Crowdfunding | N/A | £9149.48 |
| **TOTAL** |  | **£9,149.48** |